

Request for Permission to Raise Funds in the Name of 4-H

Submit to the Cornell Cooperative Extension 4-H office at least 30 Days prior to the proposed fund-raising date.

The _____ 4-H Club requests permission to contract with

_____ for resale to raise

money for: _____
(name of company)

_____ (purpose for raising money)

Items to be sold: _____

Anticipated amount to be raised: \$ _____

Current balance in treasure: \$ _____

The proposed sale would take place from: _____ to _____

Location of sale: _____

We have planned these dates so they will not coincide with (nor detract from) a countywide 4-H fund-raising effort.

Proposed printed materials to be distributed in connection with the sale are to be attached to this request form.

The current New York State sales tax _____% will be indicated to the consumer and collected on the retail price of each item sold.

Note: Sales tax must be collected on items sold at a shop, store, or booth, but not door to door.

Your signature below signifies that you have read and understand the guidelines attached and the above information is correct to the best of your knowledge.

<p>Approved by: (Office Use Only)</p> <hr/> <p>4-H Program Committee Chairperson Date</p> <hr/> <p>4-H Program Leader Date</p>	<p>Requested by:</p> <hr/> <p>Club President</p> <p>Date</p> <hr/> <p>4-H Club Organizational Leader</p> <hr/> <p>Address</p> <hr/>
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Results of the above fund raising should be reported to the 4-H office in the "Story of a 4-H Club Activities" section of the Secretary's Monthly Report or a separate written report.